Employee Application
Illinois Groups

Please Complete Entire Form in BLACK INK

Offered by Quartz Health Plan Corporation

840 Carolina Street • Sauk City, WI 53583-1374
(800) 362-3310 • Fax (608) 643-2564
QuartzBenefits.com

I. EMPLOYEE INFORMATION (Please do not use abbreviations or nicknames on this application)

☐ New ☐ Change	Employee's Last Name	First Name	MI

Social Security Number or Tax ID Number
(SSN / TIN is required for IRS tax reporting regarding your health plan.) _____ _____ _____ – _____ _____ – _____ _____ _____ _____

Street Address	Apt. #	City	State	Zip Code	County
Street Address *(if different)*		City	State	Zip Code	County

Date of Birth *(mm/dd/yyyy)*	Gender	Marital Status	Primary Language Spoken
____/____/_____	☐ Male ☐ Female	☐ Single ☐ Divorced ☐ Married, Civil Union, Domestic Partnership (date: _____/____/_____)	☐ English ☐ Spanish ☐ Other _____

Home Phone # ( )	Work Phone # ( )
Cell Phone # ( )	Applicant's E-Mail Address:

Plan Requested: ☐ HMO _____ ☐ POS _____
Group Number: _____ Group Number: _____

Type of Coverage: ☐ Employee ☐ Employee and Spouse or partner in civil union ☐ Employee and Child(ren) ☐ Family
☐ **WAIVING COVERAGE (skip to section V. Waiver of Group Coverage)**

Reason for Enrollment: (check appropriate box)

- ☐ New Hire
- ☐ Loss of Other Coverage*
- ☐ Open Enrollment
- ☐ Marriage or civil union (date: ___/___/____)
- ☐ Birth (date: ___/___/____)
- ☐ Adoption / Placement for Adoption (date: ____/____/_____)
- ☐ Add / Delete Dependents
- ☐ Part-Time to Full-Time Employment (date of change: ____/____/_____)
- ☐ COBRA / State Continuation
- ☐ Rehire (date: ____/____/_____)
- ☐ Return from layoff (date: ____/____/_____)
- ☐ Name Change / Address Change / PCP or NP Change
- ☐ Transfer to Retiree Segment
- ☐ Transfer to Disability Segment
- ☐ Other

By checking the box you are confirming your loss of other coverage entitles you to a Special Enrollment Period.

Primary Care Physician (PCP) or Nurse Practitioner (NP) and Clinic:	Current Patient
Confirm your NP can be selected as a PCP at QuartzBenefits.com/findadoctor. If you have no PCP or NP preference, write "ASSIGN" and we will assign one for you.	☐ Yes ☐ No

II. EMPLOYER INFORMATION

Name of Employer Group:	Date Employed:	Weekly Hours:	Requested Effective Date:
	____/____/_____		____/____/_____

Employment Status: ☐ Active ☐ Retired ☐ LOA
☐ COBRA / Continuation Effective Date ____/____/_____

COBRA Reason: ☐ End of Employment ☐ Reduction in Hours of Employment ☐ Death of Employee ☐ Divorce or Legal Separation ☐ Entitlement to Medicare ☐ Loss of Dependent Child Status

III. DEPENDENT INFORMATION – Please list all other members to be covered:

Dependent's Last Name | First Name | MI

Social Security Number or Tax ID Number
(SSN / TIN is required for IRS tax reporting regarding your health plan.) ___ ___ ___ – ___ ___ – ___ ___ ___ ___

Does Dependent live at the same address as you? ☐ Yes ☐ No If **No** list address:
Mailing Address ____________
Apt. # ______ City ______________ State ____ Zip Code ______ County ________

Relationship to you | Date of Birth *(mm/dd/yyyy)* ____/____/________ | Gender ☐ Male ☐ Female

Primary Care Physician (PCP) and Clinic | Current Patient ☐ Yes ☐ No
Confirm your NP can be selected as a PCP at QuartzBenefits.com/findadoctor. If you have no PCP or NP preference, write "ASSIGN" and we will assign one for you.

Dependent's Last Name | First Name | MI

Social Security Number or Tax ID Number
(SSN / TIN is required for IRS tax reporting regarding your health plan.) ___ ___ ___ – ___ ___ – ___ ___ ___ ___

Does Dependent live at the same address as you? ☐ Yes ☐ No If **No** list address:
Mailing Address ____________
Apt. # ______ City ______________ State ____ Zip Code ______ County ________

Relationship to you | Date of Birth *(mm/dd/yyyy)* ____/____/________ | Gender ☐ Male ☐ Female

Primary Care Physician (PCP) and Clinic | Current Patient ☐ Yes ☐ No
Confirm your NP can be selected as a PCP at QuartzBenefits.com/findadoctor. If you have no PCP or NP preference, write "ASSIGN" and we will assign one for you.

Dependent's Last Name | First Name | MI

Social Security Number or Tax ID Number
(SSN / TIN is required for IRS tax reporting regarding your health plan.) ___ ___ ___ – ___ ___ – ___ ___ ___ ___

Does Dependent live at the same address as you? ☐ Yes ☐ No If **No** list address:
Mailing Address ____________
Apt. # ______ City ______________ State ____ Zip Code ______ County ________

Relationship to you | Date of Birth *(mm/dd/yyyy)* ____/____/________ | Gender ☐ Male ☐ Female

Primary Care Physician (PCP) and Clinic | Current Patient ☐ Yes ☐ No
Confirm your NP can be selected as a PCP at QuartzBenefits.com/findadoctor. If you have no PCP or NP preference, write "ASSIGN" and we will assign one for you.

Dependent's Last Name | First Name | MI

Social Security Number or Tax ID Number
(SSN / TIN is required for IRS tax reporting regarding your health plan.) ___ ___ ___ – ___ ___ – ___ ___ ___ ___

Does Dependent live at the same address as you? ☐ Yes ☐ No If **No** list address:
Mailing Address ____________
Apt. # ______ City ______________ State ____ Zip Code ______ County ________

Relationship to you | Date of Birth *(mm/dd/yyyy)* ____/____/________ | Gender ☐ Male ☐ Female

Primary Care Physician (PCP) and Clinic | Current Patient ☐ Yes ☐ No
Confirm your NP can be selected as a PCP at QuartzBenefits.com/findadoctor. If you have no PCP or NP preference, write "ASSIGN" and we will assign one for you.

IV. OTHER INSURANCE INFORMATION:

Will you or any of your dependents continue to have other insurance after the Quartz effective date of this policy? If Yes, complete –

Names of those covered under policy	Employer	
Insurance Company	Subscriber #	Group #
Effective Date of Coverage	Insurance Company Phone #	
Termination Date		

Are you or your spouse or child(ren) covered by Medicare (Parts A, B, C, or D)? ☐ Yes ☐ No
If yes, please list name(s):

Reason for Medicare: ☐ Age 65 ☐ Disability ☐ End Stage Renal Disease ☐ Disability and ESRD

Part A Effective Date: ____/____/_____ Part B Effective Date: ____/____/_____

Part C Effective Date: ____/____/_____ Part D Effective Date: ____/____/_____

Are you or any dependents listed above involved in a Workers Compensation case? ☐ Yes ☐ No
If Yes, indicate who is involved and start date / accident date:

Workers Compensation Condition:

Insurance Company Name:

Insurance Company Address (where claim is sent):

Insurance Company Phone #:	Group #:	Effective Date:	Term Date (if applicable):

I acknowledge that I have read and completed the entire Application. If I received assistance in reading or completing this Application, I have identified the person(s) who assisted me.

I agree that the answers are, to the best of my knowledge and ability, complete and true. I understand that my answers, together with any supplements or additional pages, are the basis for the certificate or policy that is issued. I agree that no insurance will be effective until the date specified by the insurance company on the certificate or policy. I understand that any material misstatement or omission relied upon by the insurer may result in denial of claim and / or rescission of coverage. I further understand that this contract can be voided if within the first 24 months from the date of the policy or certificate it is determined that I or a dependent made an intentional misrepresentation in the application.

I understand that it may be a crime to submit an application or file a claim based on a false or deceptive statement. I further understand it may be a crime to submit an application that is intended to mislead an insurer or conceal significant information about the applicant.

I understand that I may request a copy of this Application and the notice of the company's privacy practices. I agree that a photocopy is as valid as an original. A legible facsimile or electronic signature shall have the same force as the original. I agree that Quartz may use the email addresses provided in this document to contact the individuals listed in this document.

I understand that enrollment and / or eligibility for benefits may be conditioned upon my willingness to provide written authorization permitting Quartz to obtain medical records from health care providers who have treated me, my spouse or any dependents applying for coverage under this application. If medical records are needed, Quartz will provide me with an authorization form.

DENTAL DISCLAIMER

This policy does not include pediatric dental services, which is an essential health benefit under the Affordable Care Act. This dental coverage is available in the insurance market as a stand-alone dental product. Please contact your insurance carrier, agent, Federally Facilitated Marketplace, or state-based Health Care Exchange if you wish to purchase pediatric dental coverage or a stand-alone dental product. By signing this application you are acknowledging this policy does not contain pediatric dental.

Applicant's Signature: _____ Date_____

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V. WAIVER of GROUP COVERAGE:

I hereby elect **not** to apply for group health plan coverage. I hereby waive group health plan coverage for:

☐ Myself ☐ Spouse or partner in civil union ☐ Children or other eligible dependents

Reason for waiving coverage –

☐ I / we will be covered under another health benefit plan that is not sponsored by my employer.

Name of Insurance Co.: _____

☐ I would have to pay more than 10 percent of my annualized gross income towards health insurance

☐ Other reason for waiving: _____

I certify that I have been given the opportunity to apply for the Quartz group health benefit plan coverage for which I am eligible. I decline to enroll for such coverage as indicated above, on behalf of the persons listed above. I understand that I may be able to obtain coverage at a later time for reasons listed in the Notice of Special Enrollment Rights. If circumstances in the Notice of Special Enrollment Rights do not apply then me and / or the persons listed above may be considered Late Applicants subject to either a 12 month delayed effective date, or, if my employer has an Open Enrollment Period, may be able to apply for coverage at Open Enrollment.

I certify that the information above is, to the best of my knowledge and ability, complete and true.

Applicant's Signature: _____ Date_____

NOTICE OF SPECIAL ENROLLMENT RIGHTS

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents' other coverage). However, you must request enrollment within 31 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage). In addition, if you have a new dependent as a result of marriage or civil union, birth, adoption or placement for adoption, you may be able to enroll yourself and your dependents. However, you must request enrollment within 31 days after the marriage or civil union, birth, adoption or placement for adoption.